

A GAA COACHING QUALIFICATION IS DESIRABLE.

A THIRD LEVEL QUALIFICATION IS DESIRABLE.

APPLICANTS CAN SEND A STANDARD APPLICATION FORM FOR THE ATTENTION OF:

HANNAH HORAN – hannah.horan.leinster@gaa.ie.

HANNAH HORAN, ÁRAS LAIGHEAN, PORTLAOISE, CO. LAOIS



CATEGORY OF INTERNSHIP:	Club Development Project Coordinator
ASSIGNED TO:	St. Patrick's GAA Club, Wicklow Town, Wickow
SUPERVISOR:	Gerry Farrell
MENTOR:	Ronnie Phillips, County Coaching Officer
PROPOSED TIMELINE:	February - October

SECTION 1 ROLE & RESPONSIBILITIES

The intern will be accountable to and supervised by Gerry Farrell. Ronnie Phillips, County Coaching Officer, will act as mentor to the intern and assist the intern's professional development.

The intern will be responsible for the implementation of a project/set of projects as outlined in GAA Games Development Policy within St. Patrick's GAA Club and in associated Community/Schools.

The intern will be responsible for the following:

- A. Supporting the supervisor in their day-to-day activities including:
 - i. Communicating with groups within the Club, associated Schools and Community;
 - ii. Maintaining key lines of communication with project stakeholders to ensure the successful completion of the project(s);
 - iii. Implementing audits within the Club and associated Schools in relation to Player Development, Coaching Standards, Facilities and Resources.
 - iv. Working with the County Board team and liaising with Provincial and County Games Development Personnel.

- B. Organising and coordinating in conjunction with the supervisor:
 - i. *Games Opportunities* – a regular programme of games appropriate to the age and ability of playing groups at Child/Primary, Youth/Secondary and Adult/Club as well as Adult/Recreational.

- ii. *Skill Development Initiatives* – coaching and skill development initiatives – primarily through the Club/School link - appropriate to the age and ability of the various playing groups at Child/Primary and Youth/Secondary.
- iii. *Education Programmes* – a programme of courses and workshops appropriate to the requirements of Coaches, Administrators and Referees to fulfil their various functions in a Games Development context.
- iv. *Support Initiatives* – to support the development of a sustainable sports system by managing the identification, recruitment and training of key personnel within the Club and associated Schools to develop Gaelic Games effectively in the community.

C. Complete any other duties as may reasonably be assigned by the supervisor.

SECTION 2 SKILLS REQUIREMENT

The ideal candidate is a quick learner with an excellent work ethic. The following skills are desirable:

- Interpersonal and communication skills
- Administrative and IT skills
- Ability to build and sustain good working relationships
- Time management skills i.e. reliable and punctual, able to manage multiple projects and deadlines

SECTION 3 SUPERVISOR

Gerry Farrell will act as supervisor during the internship

SECTION 4 MENTOR

Ronnie Phillips, County Coaching Officer, will act as mentor during the internship

SECTION 5 DURATION

Nine Months

SECTION 6 DAYS, HOURS & START DATE

The intern must be able to work and attend evening and weekend meetings/activities in addition to normal day to day activities.

DAYS PER WEEK: To be advised/ Flexible

HOURS PER DAY: To be advised/ Flexible

HOURS PER WEEK: 30-40 hours

START DATE: February 2012

SECTION 7 EDUCATION REQUIREMENTS

Third Level qualification is desirable.

GAA Foundation Level Coaching Qualification is desirable.

The ideal candidate will have a passion for Gaelic Games.